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| Customization Instructions for Admins  1. Under **Prepare Your Computer**, remove all Checks that are not required for your users. 2. Under **Install and Set Up Venn on Your Computer:**    1. Replace https://[COMPANY\_ID].venn.com with your company’s Enrollment Link.    2. Replace [password instructions] with information about how users will receive or set their password (Note: Users will set a password during the installation process if Venn is your IdP).    3. Replace [Required apps to install] with any apps that are required for all users at your organization (e.g., Microsoft Teams, Zoom, Slack, etc.). Include instructions about where/how to download if applicable.    4. Replace [Required apps to open and log in to] with any apps that are required for all users at your organization (e.g., Microsoft Teams, Zoom, Slack, etc.). Include instructions about what login information should be used if applicable. 3. Under **Start Using Venn’s Blue Border on Your Computer**, replace [**contact**] with contact information for your company’s Tier 1 support. 4. Add any additional instructions, expectations, or best practices for end users. 5. Finalize the document before sharing with end users.    1. Click **Edit** > **Select All**. Then click **Highlight color** and select **None**.    2. Right-click in this box and select **Delete table** to remove the *Customization Instructions*.    3. (Optional) Click **File > Download > PDF Document (.pdf)** to distribute as a PDF. |

Venn’s Blue BorderTM Quick-Start Guide

Welcome to Venn! Venn’s Blue Border secures work and protects your privacy by isolating business activity from any personal use on the same device. Let’s get started!

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| Learn About Venn |
| * Watch the video and read [What is Venn?](https://help.venn.com/hc/en-us/articles/15771282038555-What-is-Venn) * Watch the video and review [Venn Privacy and Data Collection Guide](https://help.venn.com/hc/en-us/articles/16640980939547) |

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| Prepare Your Computer |
| Complete the appropriate checklist to make sure your computer meets **Computer Hardware & Software Requirements**.   * [Is Your PC Venn-Ready?](https://help.venn.com/hc/en-us/article_attachments/30257771173531) * [Is Your Mac Venn-Ready?](https://help.venn.com/hc/en-us/article_attachments/30257748748571) |
| Make sure your computer will pass required **Security Compliance Checks**.   * [Antivirus Installed](https://help.venn.com/hc/en-us/articles/360037779354) * [Antivirus definitions](https://help.venn.com/hc/en-us/articles/360038284613) * [Antivirus real-time protection enabled](https://help.workplace.co/hc/en-us/articles/360037784654-Antivirus-Real-Time-Protection-Disabled) * [Antivirus threat status](https://help.workplace.co/hc/en-us/articles/360037791674-Virus-Detected) * [Encryption](https://help.workplace.co/hc/en-us/articles/360038419493-Hard-Drive-Encryption-Disabled) * [Firewall](https://help.workplace.co/hc/en-us/articles/360037924794-Firewall-Disabled) * [Known devices](https://help.workplace.co/hc/en-us/articles/360042652453-Device-Not-Marked-as-Known) * [Login password](https://help.workplace.co/hc/en-us/articles/360038358993-Login-Does-Not-Require-Password) * [Operating system auto-update](https://help.workplace.co/hc/en-us/articles/360038287833-Operating-System-Auto-Update-Disabled) * [Operating system supported](https://help.workplace.co/hc/en-us/articles/360042652433-Operating-System-is-Not-Supported) * [Screen saver enabled (Mac only)](https://help.workplace.co/hc/en-us/articles/360037865394-Screensaver-Disabled-Screensaver-Lock-Disabled-or-Screensaver-Timeout-not-Acceptable) * [Screen saver lock (Windows only)](https://help.workplace.co/hc/en-us/articles/360037865394-Screensaver-Disabled-Screensaver-Lock-Disabled-or-Screensaver-Timeout-not-Acceptable) * [Screen saver timeout](https://help.workplace.co/hc/en-us/articles/360037865394-Screensaver-Disabled-Screensaver-Lock-Disabled-or-Screensaver-Timeout-not-Acceptable) * [Unauthorized applications](https://help.venn.com/hc/en-us/articles/27650736728859) * [Required applications](https://help.venn.com/hc/en-us/articles/29342107565083) * [RMM check (Windows only)](https://help.venn.com/hc/en-us/articles/29342700369051) |

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| Install and Set Up Venn on Your Computer |
| 1. Follow the instructions to set up Venn for [Windows](https://help.venn.com/hc/en-us/articles/15928640076315-Set-Up-Venn-on-a-Windows-Computer#h_01J88GFR25X3GY2CXYDNWB6AME) or [Mac](https://help.venn.com/hc/en-us/articles/15691172333083-Set-Up-Venn-on-a-Mac-Computer#h_01J88J7BEC1SNP95ZPC79D8FX8).    * **Enrollment link:** https://[COMPANY\_ID].venn.com    * **Username:** your work email address    * **Password:** [password instructions] |
| 1. In the Launcher, click  **Apps** in the left navigation menu.    * **Star** apps you use frequently for easy access.    * [**Install** apps from the list that you use for work](https://help.venn.com/hc/en-us/articles/29931091869979) if not installed, indicated by the download  icon:      + Google Chrome (Chromium Based) or Microsoft Edge      + [Required apps to install] |
| 1. In the Launcher, click  **Websites** in the left navigation menu.    * **Star** websites you use frequently for easy access. |
| 1. Log in to and set up work apps.    * Open and log in to required apps:      + [OneDrive](https://help.venn.com/hc/en-us/articles/29397531212443-Use-OneDrive-for-Your-Work-Files-with-Venn" \l "h_01HS96R5V3SYG1YWJQZ1VDRZ8H) / [Google Drive (Windows Only)](https://help.venn.com/hc/en-us/articles/29401223441307-Use-Google-Drive-for-Your-Work-Files-with-Venn#h_01HS96R5V3SYG1YWJQZ1VDRZ8H)      + [Required apps to open and log in to]    * [Import your personal browser bookmarks into Venn](https://help.venn.com/hc/en-us/articles/4412116927899) (if needed). |

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| Start Using Venn’s Blue Border on Your Computer |
| Learn how to **get started** with Venn:   * [On Your Windows Computer](https://help.venn.com/hc/en-us/articles/29070529426715) * [On Your Mac Computer](https://help.venn.com/hc/en-us/articles/28969693822491) |
| Reach out for **help** if needed!  For all of your technical support needs, reach out to [**contact**]. |