Venn Rollout Email Template

This email template is designed to be customized. Replace the items highlighted in yellow with appropriate information for your users.

# Email Template

Hi Everyone,

We are excited to announce the rollout of **Venn**, which secures work and protects your privacy by isolating business activity from any personal use on the same computer. If you haven’t yet, please watch this [**short introductory video**](https://venn-videos.wistia.com/medias/jc2xomw3kz) to learn more about Venn.

Starting **[date]**, you will be required to use Venn to access work-related applications, websites, and files.

**Next Steps**

1. Go to [enrollment link] and follow these instructions to install Venn on [Windows](https://help.venn.com/hc/en-us/articles/15928640076315-Set-Up-Venn-s-Blue-Border-on-a-Windows-Computer#h_01J88GFR25X3GY2CXYDNWB6AME) or [Mac](https://help.venn.com/hc/en-us/articles/15691172333083-Set-Up-Venn-s-Blue-Border-on-a-Mac-Computer#h_01J88J7BEC1SNP95ZPC79D8FX8). (You will log in using your [IDP (Microsoft/Okta/Google)] account.)
2. Begin using Venn to access work-related applications, websites, and files by [date]. Learn how to get started with Venn on [Windows](https://help.venn.com/hc/en-us/articles/29070529426715) or [Mac](https://help.venn.com/hc/en-us/articles/28969693822491).

If you run into any issues installing or using Venn, please do not hesitate to reach out to [contact].

Thank you!